

## GUIDELINE NO. GL- 39

### AA GUIDELINE FOR VIRTUAL AREA

For various reasons, some groups have decided to hold their meetings via cloud based video communications apps rather than the traditional physical meetings.

Should such groups wish to gather together to form a virtual Area, the following process applies.

If the proposed Area wishes to become part of an existing region, they should submit attached form A to the Conference Policies & Admissions Committee. This is a slightly amended version of the form used by physical Areas.

Should the proposed Area wish to stand alone and not be part of an existing region, they should submit the attached form B to the Conference Policies & Admissions Committee. Such an Area would come under the auspices of the Trustees' Remote Communities committee, with the Chair of this committee being available for consultation, etc.

The Area may choose to elect an Area Committee, consisting of an Area Delegate, Alternate Delegate, Chairperson, Secretary and Treasurer. All Area Committee members should be Australian citizens or have Permanent Residency Status.

Once the application to become part of the Australian General Service Conference Structure has been approved by Conference, the Area will be entitled to send their Delegate to the Australian General Service Conference. As for all other Areas, the cost equalisation levy will apply. **The General Service Conference is usually held face to face and no arrangements are made for delegates to attend online.**

**Please note:**

**Groups forming the Area should be hosted in Australia and their GSRs should be Australian residents.**

**TO: Conference Policy/Admissions Committee**  
**C/- General Service Office**  
**gso@aa.org.au**

**APPLICATION FOR FORMATION OF NEW VIRTUAL AREA**

**(To be submitted prior to **DATE**)**

**Date:** \_\_\_\_\_

**FROM:** \_\_\_\_\_

**Request to align with Region (name region)** \_\_\_\_\_

**1. Reasons or need for additional Area:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**2. Number of AA Groups in virtual Area** \_\_\_\_\_

**3. Structure and function of area and districts:**

- a) **Assemblies - How often would they be held?** \_\_\_\_\_
- b) **Average attendance expected?** \_\_\_\_\_
- c) **Would you elect an alternate delegate?** \_\_\_\_\_
- d) **How many districts would the area encompass?** \_\_\_\_\_
- e) **Average attendance at each district meeting?** \_\_\_\_\_
- f) **Number of active GSRs in proposed new area** \_\_\_\_\_
- g) **Number of GSRs in each district** \_\_\_\_\_

**Applicants shall acknowledge, by initialling each of the following sub-sections, their ability and willingness to meet these requirements:**

- a) **Current cost equalisation commitment to be met for:**
  - i) **Delegate to General Service Conference**
  - ii) **Regional Trustee to General Service Board meetings.**
- b) **Appoint delegates and alternates in accordance with the Australian AA Service Manual, of significant length of sobriety and well read in AA functional and historical literature.**

11. If Region has more than one area, space provided below for opinion or feeling of Regional Trustee and all delegates. (All must sign)

**DELEGATE:**

**AREA: A**

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**DELEGATE:**

**AREA: B**

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**REGIONAL TRUSTEE**

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**(Please use separate sheet if necessary.)**

**FORM B**

**TO: Conference Policy/Admissions Committee**  
**C/- General Service Office**  
**gso@aa.org.au**

**APPLICATION FOR FORMATION OF NEW VIRTUAL AREA UNDER THE AUSPICES OF  
THE TRUSTEES' REMOTE COMMUNITIES COMMITTEE**

(To be submitted prior to **DATE**)

**Date:**

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**FROM:**

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**1. Reasons or need for additional Area:**

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**2. Number of AA Groups in virtual Area**

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**3. Structure and function of area and districts:**

a) **Assemblies - How often would they be held?**

\_\_\_\_\_

b) **Average attendance expected?**

\_\_\_\_\_

c) **Would you elect an alternate delegate?**

\_\_\_\_\_

d) **How many districts would the area encompass?**

\_\_\_\_\_

e) **Average attendance at each district meeting?**

\_\_\_\_\_

f) **Number of active GSRs in proposed new area**

\_\_\_\_\_

g) **Number of GSRs in each district**

\_\_\_\_\_

**Applicants shall acknowledge, by initialling each of the following sub-sections, their ability and willingness to meet these requirements:**

a) **Current cost equalisation commitment to be met for:**

i) **Delegate to General Service Conference**

ii) **Regional Trustee to General Service Board meetings.**

b) **Appoint delegates and alternates in accordance with the Australian AA Service Manual, of significant length of sobriety and well read in AA functional and historical literature.**

**Signature of Chairperson, Trustees' Remote Communities Committee**

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