



## General Service Office of Alcoholics Anonymous Australia

Postal Address: 1/1 Garnet Street, Rockdale NSW 2216, Australia  
T: +61 2 9599 8866 E: [gso@aa.org.au](mailto:gso@aa.org.au) [www.aa.org.au](http://www.aa.org.au)  
ABN: 77 001 417 125

Please complete this form and return to the General Service Office of AA Australia

[gso@aa.org.au](mailto:gso@aa.org.au)

1/1 Garnet Street, Rockdale NSW 2216

### GROUP REGISTRATION FORM

#### Group Details

Group Name:

Meeting Address:

State:

Postcode:

Name of Venue:

AA Area:

Meeting day of week:

Meeting start time:

Date of 1<sup>st</sup> meeting:

#### Group Contact details (This can be a person, eg: Secretary) or a Post Office Box

Contact person:

Mailing address:

State:

Postcode:

Phone:

Email:

#### Public Liability Insurance

Does your group require a certificate of currency? Yes / No

For more information on the policy or if you're not sure if you need a certificate of currency, please contact us.

The premiums for this insurance are expensive and the scheme is costly to administer. For this reason we ask you to consider supporting the General Service Office by donating a % of your groups surplus funds. The % pf surplus funds you donate should be decided at a group conscience meeting.

To register your group and request a certificate of currency please complete the below statement

**Our group conscience has agreed to donate \_\_\_% of our surplus funds to the General Service of Alcoholics Anonymous Australia to defray the cost of public liability insurance and other services it provides.**

Signed by Group Secretary:

Date:

Name of Group Secretary:



## Public Liability Insurance

The General Service Board maintains a Public Liability Insurance Policy to protect convenors of AA meetings across Australia. This policy provides coverage in cases where a person is injured or property is damaged during the course of an AA meeting.

The policy was established to give assurance to convenors—and anyone considering becoming a convenor—that they are not personally liable for such incidents.

### What does the policy cover?

The insurance indemnifies the secretary, chairperson, or convenor of an AA meeting against claims for personal injury or property damage made by third parties. It applies to AA meeting venues and offices throughout Australia and is limited to standard AA activities.

### What is considered an "AA meeting"?

The term "AA meeting" includes regular weekly meetings, annual conventions, regional forums, Area assemblies, District meetings, rallies and roundups.

To be covered, these gatherings must be carrying out or supporting the work of AA—specifically, the primary purpose of carrying the AA message.

### Are fundraising events included?

Yes, provided the fundraising event is solely to support the types of meetings listed above, it is included in the insurance coverage.

### What about social events?

Social events may be included if they are directly connected to and organised by the same people as a covered event (e.g., a dinner-dance held during a convention or rally). However, purely social events that are unrelated to an AA meeting—such as a New Year's Eve party—are not covered.

### What is not covered?

AA members who are not acting as organisers of a meeting, the physical property or contents of an AA meeting venue, any injury suffered by a meeting organiser in circumstances outside the meeting itself (e.g., car accidents en route to or from the meeting)

### Who pays for the insurance?

The General Service Office (GSO) pays for the policy using its regular operating funds. All AA meetings in Australia are covered—regardless of whether they are formally registered with the GSO.

If a group is asked by a venue owner to provide proof of insurance, a certificate of currency can be requested from the GSO. In doing so, the group benefits from the policy. As such, they are encouraged—through group conscience and in accordance with Tradition Seven—to consider contributing from their surplus funds toward the cost of the insurance.

### Important Notes:

- Coverage applies to **all** AA meetings in Australia, regardless of whether they contribute financially to the GSO.
- Each group is responsible for deciding what its **surplus funds** are and whether it will make a contribution.
- The General Service Office **will not** withdraw insurance coverage from any group that chooses not to contribute.



## Congratulations on starting a new group of Alcoholics Anonymous!

In the early days it's sometimes a little difficult financially, so to help your group, we can provide the following literature at no cost:

- AA At a Glance
- Is AA For You?
- A Newcomer Asks
- Problems Other Than Alcohol
- The AA Group Handbook
- The Safety Card for AA
- Safety and AA Flyer
- Group Conscience Pamphlet
- PI Poster
- Anonymity Cards
- 12 Steps and Traditions Cards
- I am Responsible Cards
- Just For Today Cards
- AA at a Glance
- The AA Group Treasurer
- The AA Group Secretary

Please visit [literature.aa.org.au](http://literature.aa.org.au) to see the full range of products. To order additional literature please contact your local Central Service Office.

Please feel free to contact us any time if you have any questions or if we can be of assistance.

Kind Regards,

The General Service Office of Alcoholics Anonymous Australia